

Northwest Area Council Meeting

(DRAFT)

Crest Hotel, BC Room, Prince Rupert

Teleconference: 1-844-259-7596 Conference ID: 782051391

January 13, 2020 6:30 – 9:00 p.m.

Attendees:

Jill MacNeill, UHEW 20147 (President)

Jen Gordon, UHEW 20147 (Vice President)

Nikki McVey, CEIU 20926 (Secretary)

Jamey Mills, REVP, PSAC-BC (by teleconference)

George Armstrong, UCTE 20213

Thomas Armstrong, UHEW 20147

Varinder Johal, PSAC-BC Regional Rep

David Lewis, CIU 20042

1. Acknowledge Territory, Welcome and Introductions.

Acknowledge Territory and welcome by Jill MacNeill. Round of introductions by all.

2. Review of Meeting Agenda.

Both Jamey Mills and Varinder Johal were added to agenda as a guest speakers; Jamey then Varinder will immediately follow this agenda item. NWAC Budget 2020 is added to the Financial Report / Records of Audit agenda item.

Jen Gordon made motion to accept the agenda with revisions as described above. Seconded by David Lewis. Motion Carried.

3. Bargaining/Phoenix Update – Jamey Mills

Bargaining Update

- We are at impasse and a report by the Public Interest Commission (PIC) is expected soon.
- Late last week, Treasury Board invited non-binding mediated discussion, which is good news but we are preparing for the worst.
- Strike preparation and planning is underway.
- Second to third week of May is the earliest likely strike action.

Phoenix Update

- If members get contacted to participate in the roll-out of new demos, Jamey encourages member participation.

- Encourages members to apply for compensation in relation to out-of-pocket expenses in relation to phoenix. In relation to professional tax purposes, members can request \$200 for each year.
- PSAC is asking for:
 - More advisors
 - Cash compensation for damages
 - Negotiating damages into the collective agreement

4. Varinder Johal – Regional Representative

Varinder Johal, our new Regional Representative (replacing Deanne Kimball), provided a full introduction of himself and his roles with PSAC-BC and his working history. Varinder is also a Treasury Board Mobilization Coordinator and will be very involved in any upcoming strike planning and preparations. Varinder reminded about upcoming training opportunities – February 22/23 Convention Procedures and Steward Series in Prince George; all members are welcome to apply. He understands that Northwest Area Council would really like Grievance Handling Training and it is tentatively on the calendar for May 23/24 in Prince Rupert, but it is possible that it may not take place if it is necessary to divert all regional resources to Strike preparations and training.

5. Review minutes of 2019 AGM and minutes of December 9, 2019

- Minutes of January 14, 2019 AGM reviewed and one correction is recommended. On the attendance portion, Anthony Hague – UCTE 201213 needs to be changed to: Anthony Hague – UCTE 20213.
Jen Gordon made motion to accept the January 14, 2019 AGM minutes with revision as described above. Seconded by Thomas Armstrong. Motion Carried.
- Minutes of December 9, 2019 reviewed and considered.
Jen Gordon made motion to accept the December 9, 2019 minutes as provided. Seconded by David Lewis. Motion Carried.

6. Financial Report / Records of Audit / Budget for 2020

The financial package was provided to members for review and consideration.

- **Appendix C – Annual Financial Statement for the Northwest Area Council (Period of January 1, 2019 to December 31, 2019).** (Attachment 1 to these meeting minutes).
David Lewis made motion to accept Appendix C – Annual Financial Statement for the Northwest Area Council as attached to these meeting minutes (Attachment 1). Seconded by Jen Gordon. Motion Carried.
- **Appendix D – Northwest Area Council Audit Report dated January 10, 2020.** (Attachment 1 to these meeting minutes). Wendy Evans and Coral Keehn audited the financial records of the Northwest Area Council for the period of January 1, 2019 to December 31, 2019, and it was their conclusion that all funds have been properly accounted for and documented.
David Lewis made motion to accept Appendix D – Northwest Area Council Audit Report dated January 10, 2020, as attached to these meeting minutes (Attachment 1). Seconded by Jen Gordon. Motion Carried.

- **Appendix E – Annual Budget Request for 2020.** (Attachment 3 to these meeting minutes). Jill provided a draft Annual Budget Request.
David Lewis made motion to put the Annual Budget Request on the floor for discussion and consideration of amendments. Seconded by Jen Gordon. Motion Carried.
After discussion, it was recommended that Swag amount of \$300.00 listed under “Other” be moved and added to the “Event/Project Expenses” line item.
Jen Gordon made motion to accept the Annual Budget Request for 2020 as amended (Attachment 3 to these meeting minutes). Seconded by David Lewis. Motion Carried.

7. Discussion of Hot Topics / Issues for 2020 require NWAC focus

- Phoenix Toques and T-shirts - Phoenix Toques and T-shirts did not get purchased in the 2019 fiscal year as hoped. These expenses will need to come out of new year expenses. Receipt of the items is expected within the next month. Jen Gordon was thanked for her efforts in coordinating and distributing the purchase of these items.

8. Election of Northwest Area Council Officers for 2020

Varinder Johal facilitated the election of the Northwest Area Council Officers for 2020. For each position only one individual was nominated. Each nominee accepted the nomination.

- President: Jill MacNeill. *Nominated by Jen Gordon. Seconded by David Lewis. Carried.*
- Vice President: Jen Gordon. *Nominated by David Lewis. Seconded by George Armstrong. Carried.*
- Secretary: Nikki McVey. *Nominated by Jen Gordon. Seconded by David Lewis. Carried.*
- Treasurer: David Lewis. *Nominated by Jill MacNeill. Seconded by Jen Gordon. Carried.*

Varinder Johal led the elected officers for 2020 in the PSAC Oath of Office.

9. Northwest Area Council Meeting Schedule for 2020.

The tentative dates for Northwest Area Council meetings were discussed. After consideration of schedules, the following meeting dates are proposed:

- April 6, 2020 6:30 p.m.
- August 10, 2020 6:30 p.m.
- November 2, 2020 6:30 p.m.

10. Motion to Adjourn Northwest Area Council Meeting of January 13, 2020.

Jen Gordon made motion to adjourn our AGM of January 13, 2020. Seconded by Thomas Armstrong. Motion Carried.

Attachment 1: NWAC AGM January 13, 2020



Appendix C

ANNUAL FINANCIAL STATEMENT

Regional Committee: Northwest Area Council
 For the Period January 1, 2019 to December 31, 2019

Bank Balance, as of January 1, 20____ \$ 1367.58

REVENUE

National allocation May 13, 2019 deposit \$ 2,000.00
 Other:

- _____ \$
- _____ \$

Total Revenue \$ 3367.58

EXPENSES

Meeting Expenses

- Cheques 5, 6, 7, 8, 9 \$ 753.17
- _____ \$

Donations

- _____ \$
- _____ \$

Event/Project Expenses

- _____ \$
- _____ \$

Other

- Monthly fees \$2.50 x 5 \$ 12.50
- _____ \$

Total Expenses \$ 765.67

TOTAL PROFIT (LOSS) \$

Less Outstanding Cheques

- CQ # 10 \$ 277.58
- CQ # 4 \$ 6.90

Bank Balance, as of December 31, 2019 \$ 2601.91



Appendix D

REGIONAL COMMITTEE AUDIT REPORT

COMMITTEE: Northwest Area Council

AUDITORS: Wendy Evans

Coral Keehn

We have reviewed the information provided and it is our conclusion that all funds have been properly accounted for and documented.

YES NO

If No, please describe discrepancies below

Auditors: Wendy Evans
Print Name

[Signature]
Signature

Coral Keehn
Print Name

[Signature]
Signature

Date Audit Completed: Jan 10, 2020

REVP OFFICE:

Date Received: _____ By: _____



Appendix E

ANNUAL BUDGET REQUEST

Regional Committee: Northwest Area Council
For the Period January 1, 20 20 **to December 31, 20** 20

EXPENSES

Meeting Expenses

• Meeting Room, Conf call, travel Exp, meals \$ 1250.00

Donations*

• Member Memorial, Remembrance Day, and assisting in labour, human right, or community events. \$ 800.00

Event/Project Expenses**

• Education and/or member engagement and swag \$ 950.00
~~\$ 650.00 gm~~

Other

• Swag gm \$ 300.00 gm
 • Seafest \$ 300.00

Total Expenses \$ 3,300.00

TOTAL PROJECTED EXPENSES \$ 3,300.00

Bank Balance, as of December 31, 20 19 \$ 2,601.91

TOTAL BUDGET REQUEST FOR 20 20 \$ 689.09

*Please indicate if donations are ongoing or new

**Please attach a description of projects with a breakdown of costs. There may be other revenue sources (e.g. Political Action, Social Justice, etc.) to assist.