Public Service Alliance of Canada
British Columbia Regional Union Safety and Health (BRUSH)

Minutes
June 19, 2013

Chair: Linda Harding (Regional Councilor, H&S)

In Attendance: Bob Bridgeman (UNDE), Tracy Shudo (CEIU), Shahrokh Franowski, Bill Pleming (GSU), Ruy Romano (AGR), Wayne Little (UTE), Terri Lee (AGR), Dave Thompson (PSAC), Bob Jackson (REVP BC) James Little (PSAC, H&S),

Regrets: Virginia Vallancourt (UVAE), Monique Bakker (UEW), Leanne Hughes (CBSA), Kelly Megyesi (CEIU), Jennifer Chieh Ho (RVP NAT)

Agenda:

Roll Call:
Accepting the Agenda:
Review Previous Minutes
Business Arising
Standing Items:
Ergonomics
New Business

1. Proposed amendments to Part XVI (First Aid) of the Canada Occupational Health and Safety Regulations and the New Committees and Reps Regulation as published in the Canada Gazette. http://www.gazette.gc.ca/rp-pr/p1/2013/2013-06-08/html/reg2-eng.html and http://www.hrsdc.gc.ca/eng/labour/health_safety/liaison/83.shtml
2. Setting Agenda Items for Workplace H&S Committee meetings
3. CSA Standard for Psychological Health
4. Amendment to the Terms of Reference.

Round Table
Adjournment

Minutes

Roll Call

Linda conducted a roll call.

Accepting the Agenda:

Motioned by Linda to accept agenda, seconded by Tracy, carried

Review of Previous Minutes:

February 06, 2013 – minutes approved First Aid Kits have arrived – Linda has list of members who requested them and we will mail them out ASAP.

April 24, 2013 – minutes approved Tracy raised the issue that the hotel used at the National H&S conference was not accessible and that the PSAC should not use that hotel in the future

Business Arising:

None

Standing Item:
Ergonomics:

Ergonomic assessments –

Tracy: all EI officers are moving downtown to Harbour Centre and into very small 7X7 workstations. Apparently no input from the members and no Workplace Committee involvement. Looks like they will be getting new equipment and likely very generic and not necessarily ergonomically correct. They will have adjustable desks.

PWGSC - Workplace 2.0 has this as a new standard – no baffles no shelving and no screens. Looks like its going to be an ergonomic nightmare. No strobe lights for the disabled.

Suggestion was to raise this with the H&S Committee at both the Burnaby office and the Harbour Centre committee and if there is a committee at Harbour Centre.

Fire Plan will have to be amended as well.

New Business:

Proposed amendments to the NJC directives on First Aid and Workplace Committees. The National H&S officers are looking for input into these amendments.

ACTION ITEM - Send out the link.

Setting Agenda Items for Committees

Linda's committee is reviewing Section 125 and 126.

Tracy committee has in the past reviewed different sections of the Act as part of the workplace committee meetings.

Bob J - every meeting members should be reviewing sections of the CLC and how it is applied in the workplace.

1. Standard Agenda template
2. Violence and AGR
3. Hazard Prevention Program

Bill to provide the entire process that PWGSC used in the development of the HPP. The analysis is very good.

4. Fit To Work
5. Policy Committees and Workplace Committees building a relationship
6. Training

ACTION ITEM - Term of Reference for Workplace committees

CSA Standard for Psychological Health

Please read it and raise any issues at the next meeting.

Amendment to the Terms of Reference.

Amend to BRUSH meeting from 4 to 6 meetings a year. January March May July Sept November beginning in 2014. Meetings to be held on the last Wednesday of the month. To conclude this year meetings will be held in August and October.

ACTION ITEMS – amend TOR change Sam to Linda

Round Table

Bob Jackson – **Participation add National H&S delegates and Union School participants to the BRUSH List provide Linda with the List and she will contact them.**

Tracy – make sure they are being contacted or that we have their contact info.

Wayne – ergonomic changes coming

Next meeting August 28th