

Building Communities II

Organizing meeting Minutes - October 24th, 2015

Kelly Megyesi
Maria-Luiza Romano

Budget: \$1500.00
Estimated costs: to be determined
Actual costs:

Date confirmed for Nov 21, 2015

13:00 - 16:00 hrs

Venue: The Penticton Lakeside Resort

21 Lakeshore Drive West - Penticton, BC - V2A 7M5

Kelly to contact the hotel to finalize arrangements and have final costing/person for lunch and coffee break, meeting room rental, audio visual equipment rental (if Deborah Littman needs anything), gratuity, etc.

Meeting room to be rented for the whole day, as the Okanagan Area Council and Okanagan Womens Committee meetings will run during the morning.

-Guest Speaker:

Deborah Littman

Kelly to contact Deborah Littman and ask if she needs any audio visual equipment for the presentation

ML to contact PSAC asking for borrowing necessary equipment for the presentation.

-Participants:

Okanagan Human Rights Committee

Okanagan Area Council

Okanagan Women's Committee

Participants to be provided with a per diem of \$25.00 (twenty-five dollars) to cover expenses like mileage, morning coffee, etc.

-Guests:

Bob Jackson

Robert Strang

Crystal Warner

Jamey Mills

Jennifer Hoarsley

Guests are expected to cover their own expenses other than the afternoon coffee provided.

Kelly to send invitations to guests.

Deadline for participation confirmation: November 7th, 2015

Maria-Luiza to prepare goodie bags for participants/guests with:

-nametags (butoff)

-other PSAC items

-chocolates, etc

