



Public Service Alliance of Canada  
Alliance de la Fonction publique du Canada

# 2019 PSAC B.C. Regional Women's Conference

**“Empowered Women Empower Women”**

**To: PSAC Locals/Branches in the B.C. Region**

<b>APPLICATION DEADLINE:</b>	<b>Friday, August 2, 2019, 4 p.m. PDT</b>
<b>CONFERENCE DATES:</b>	<b>Friday-Sunday, September 13 - 15, 2019</b>
<b>CONFERENCE LOCATION:</b>	<b>Sheraton Vancouver Airport Hotel 7551 Westminster Highway, Richmond</b>

This Registration Package includes:

- Introduction/Callout Letter
- Application Form

We are pleased to provide you with this Registration Package for the **2019 PSAC B.C. Regional Women's Conference**, which will be held Friday, September 13 to Sunday, September 15, 2019, at the Sheraton Vancouver Airport Hotel, in Richmond, B.C.

We encourage you to personally inform PSAC Sisters in your area to ensure they are made aware of this conference. Bulletin boards may not always be accessible and additional outreach is important.

This registration package, including a paper application, is available upon request in alternative formats through the PSAC Vancouver Regional Office by contacting us at 604-430-5631 or toll-free in B.C. at 1-800-663-1655.

## **CONFERENCE OBJECTIVES**

The objectives of the 2019 PSAC B.C. Regional Women's Conference are to:

- Challenge ideas and barriers to women's participation in the Union.
- Encourage strategic actions to build a better Union, better workplaces, and a better society by encouraging and supporting PSAC women in our struggle for fairness, equality, and social justice.

- Increase the active participation of women in the PSAC and the Union movement as we have the power to make change if we are willing to be part of the solution.
- Empower PSAC-B.C. women to support women working together for our Union and our community in creating positive change.
- Contribute to the work of PSAC's Gender Equity Task Force by identifying opportunities to develop women's leadership and achieve gender equity within our union.

PSAC B.C. Region Sisters will gather and have the opportunity to strengthen the PSAC Women's Program at the regional level under the theme, "**Empowered Women Empower Women**".

There will be a session on the **PSAC's Gender Equity Task Force** which includes an opportunity to assess the participation of women in PSAC at all levels of the union, identify barriers to women's participation in the union, evaluate the impact of existing PSAC equity initiatives, engage women members, and make recommendations to improve gender equality and women's participation within the PSAC.

In addition, Conference participants will participate in a workshop on **Building Women's Power for Change**. This workshop will focus on ways to better engage and empower women activists at all levels of the union. Participants will be invited to identify political priorities and develop strategies to mobilize women PSAC members to advocate for these issues through different structures in the union.

Other activities are still being planned for the Conference and further updates will be provided as they are confirmed.

## **CONFERENCE INFORMATION**

The conference will **begin on Friday, September 13 at 3:00 p.m.** (with registration from 1:30 – 3:00 pm). Supper will be provided that evening (from 6:00 – 6:45 p.m.) followed by a presentation and opportunity to socialize until 8:00 p.m. **All participants are required to attend the Friday evening event.**

The conference will continue on **Saturday morning at 9:00 a.m.** The conference will conclude on **Sunday, September 15 at 12:00 p.m. (noon)**. Those members in travel status for this conference, as per the PSAC Travel Policy, will travel to Vancouver on Friday, and depart after 3:00 p.m. on Sunday, September 15.

This conference is fully funded for delegates, and there is no registration fee.

## **FUNDING FOR DELEGATES**

Delegates that reside within 60 kilometres of the venue:

- Will be entitled to claim half a day's salary for Friday afternoon (and Saturday and Sunday if normally scheduled to work)
- Will be entitled to claim a \$50 per day allowance for Saturday and Sunday to cover the cost of travel and meals

- Hotel will not be provided
- Hotel parking is complimentary

Delegates that reside more than 60 kilometres from the venue will be considered in travel status which means the following costs will be covered:

- Will be entitled to salary for Friday (and Saturday and Sunday if normally scheduled to work)
- Travel costs, including ground transportation;
- Meal and incidental allowances (except those provided) as per the PSAC Travel Policy;
- Hotel accommodation costs at the Sheraton Vancouver Airport Hotel;
- Hotel parking is complimentary

## **ACCOMMODATION FOR DISABILITIES**

The PSAC Accommodation Policy strives to ensure that PSAC events are barrier-free for members with disabilities. Once selected as a delegate, members will be asked to specify their accommodation needs in order to facilitate their participation at the B.C. Regional Women's Conference.

## **FAMILY CARE**

The objective of the PSAC Family Care Policy is to remove one of the barriers which prevents delegates from participating fully in Union activities and which provides for the reimbursement of family care expenses. A copy of the policy is available on the PSAC website at [www.psaunion.ca/family-care-policy](http://www.psaunion.ca/family-care-policy).

On-site childcare is intended to remove a barrier to a delegate's ability to participate at the summit and is provided only for those who could not otherwise attend, had the service not been available. Requests must be received no later than August 2, 2019.

## **PSAC POLICIES: ANTI-HARASSMENT, SCENT-FREE AND SMOKE-FREE ENVIRONMENT**

During the Conference, and at all events associated with the Conference, the PSAC Anti-Harassment, Smoke-free Environment and Scent-free Environment policies will be in effect. Please refrain from using scented products of any type.

## **SELECTION OF DELEGATES**

If you are selected as a delegate to this Conference, you will be advised by email and/or telephone. **It is important that you provide contact information that you will have access to during the month of August 2019.**

**DEADLINE TO APPLY IS:  
FRIDAY, AUGUST 2, 2019, 4 p.m. PDT**

**For further information or assistance:**

- Call the PSAC Vancouver Regional Office at 604-430-5631 or toll-free in B.C. at 1-800-663-1655 or email [urrutim@psac-afpc.com](mailto:urrutim@psac-afpc.com). Leave a voicemail or email message and someone will get back to you.

We look forward to the upcoming PSAC B.C. Regional Women's Conference.

Please consult the PSAC B.C. Region website [www.psacbc.com](http://www.psacbc.com) periodically as additional information will be posted as soon as it becomes available.

Thank you for your cooperation and support.

In Solidarity,



Jamey Mills  
REVP for B.C.



Kelly Sidhu  
B.C. Regional Council  
Women's Coordinator

Cc:  
B.C. Regional Council,  
Regional Committees,  
Area Councils



Public Service Alliance of Canada  
Alliance de la Fonction publique du Canada

## INFORMATION TO APPLY FOR THE 2019 PSAC B.C. REGIONAL WOMEN'S CONFERENCE “Empowered Women Empower Women”

**APPLICATION DEADLINE:** Friday, August 2, 2019, 4 p.m. PDT

**CONFERENCE DATES:** Friday-Sunday, September 13 - 15,  
2019

You may **complete the registration form:**

- **on-line** on the PSAC B.C. Regional website [www.psacbc.com](http://www.psacbc.com).  
(Please note: When applying on-line, you will receive a confirmation email that your application form has been received successfully. This does not guarantee your seat at the Conference. You will be notified under separate cover once delegates are selected.)
- **If you wish to complete the registration form by fax or by regular mail,** please contact the PSAC Vancouver Regional Office at 604-430-5631 or toll-free in B.C. at 1-800-663-1655.

### **APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.**

If you are mailing your application, ensure that it is sent well in advance of the deadline.

- If you have any questions with respect to the application form or the Conference, call 604-430-5631 or toll-free in B.C. at 1-800-663-1655. If necessary, please leave a voicemail or email [urrutim@psac-afpc.com](mailto:urrutim@psac-afpc.com).



## APPLICATION FORM

### 2019 PSAC B.C. REGIONAL WOMEN'S CONFERENCE

**“Empowered Women Empower Women”**

*Please ensure that you answer all the questions on the registration form to avoid any delay in processing your application.*

Yes, I am a PSAC B.C. member who self-identifies as a woman.

#### **PERSONAL INFORMATION**

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_

Postal code: \_\_\_\_\_

Work phone: \_\_\_\_\_

Home phone: \_\_\_\_\_

Other phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Preferred Email:** \_\_\_\_\_

Other email: \_\_\_\_\_

PSAC Membership #: \_\_\_\_\_

Local number: \_\_\_\_\_

Component or  
Directly Chartered Local:

- AGR
- CEIU
- CIU
- GSU
- UCTE
- UHEW

- UNDE
- UNE
- UPCE
- USJE
- UTE
- UVAE

DCL  
Please specify:

\_\_\_\_\_

**PARTICIPANT PROFILE**

- 1)  This is my first PSAC Conference.
- 2) Have you ever attended a PSAC Regional Women’s Conference?  
YES NO IF YES, WHAT YEAR? \_\_\_\_\_
- 3) Have you ever attended a PSAC National Women’s Conference?  
YES NO IF YES, WHAT YEAR? \_\_\_\_\_
- 4) Are you currently a member of a PSAC Regional Women’s Committee?  
If yes, please circle.

**Vancouver Prince George Okanagan Victoria**

If no, may we provide your contact information to the PSAC Regional Women’s Committee in your area?

YES NO

- 5) Please list your involvement with any other Union activities or community groups that actively work on women’s issues.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 6) We would love all applicants to attend, but we have limited seats. Tell us in your own words why is it important for you to come to this Conference?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7) After the women’s Conference, how would you support your Regional Women’s Committee? (approximately 150 words, you may use another page if needed)

---

---

---

---

---

---

---

---

---

---

---

**EQUITY GROUP SELF-IDENTIFICATION**

**PSAC members who belong to the following groups are invited to Self-Identify. This information is voluntary and kept confidential and will be used for the purposes of supporting our equity initiatives and programs. Please check all that apply.**

- Person with a Disability
- Indigenous Person (First Nations, Métis, Inuit)
- Racially Visible Person
- LGBTQ2+ (Lesbian, Gay, Bisexual, Transgender Persons, Queer, Two-Spirited,+)
- Young Worker (35 years of age and under)
- Other, please specify: \_\_\_\_\_

**PSAC Contact Lists**

- Please add my name and contact information to one or more of our respective PSAC Equity and other PSAC Regional Committee contact lists.
- Please add my name and contact information to the PSAC B.C. Regional Newsletter distribution list.



**The following information will only be used if you are selected as a delegate for the conference.**

Please identify if you will **require loss of salary to be covered**. In most cases, a full day will be needed for those in travel status, and a half-day for those not in travel status, to arrive for the afternoon program on Friday. If you require Loss of Salary for Saturday or Sunday, please indicate below (for budget tracking purposes).

- If selected as a delegate, I will require an advance for expenses (including loss of salary) associated with this Conference.

I will need approximately: \$\_\_\_\_\_

Classification/Step or Hourly Wage: \_\_\_\_\_

Number of Hours Loss of Salary Required: \_\_\_\_\_

Which day(s) do you require loss of salary? \_\_\_\_\_

**ACCOMMODATION FOR DISABILITIES**

The PSAC Accommodation Policy strives to ensure that PSAC Conferences are barrier-free for **members with disabilities**. Once selected as a delegate, members will be asked to specify their accommodation needs in order to facilitate their participation at this Conference.

- I am a member with a disability and require accommodation.

**You may be required to provide relevant medical documentation that will assist us to respond to your request.**

This information will not be disclosed except where necessary to respond to your request for accommodation.

What are the functional limitations arising from your disability? (You are not obliged to disclose your diagnosis, only your functional limitations.)

---

---

- I require that the PSAC arrange for a personal care attendant to assist me in order for me to fully participate at the Conference.
- I require documentation in alternative media.
- I require sound amplification.
- I require sign language interpretation.
- I require an oral interpretation.



**MODE OF TRANSPORTATION**

Please indicate your preferred mode of travel. Participants are expected to travel by the most direct, economical means. Please provide any relevant details below.

Air
Bus
Ferry
Personal Motor Vehicle
Will you be carpooling? Please indicate with whom.

**EMERGENCY CONTACT**

Please indicate a name and telephone number for someone we should contact in case an emergency arises while you are participating at the Conference.

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**APPLICANT:**

*With this application, I agree that, if selected, I will attend and participate in all sessions of the PSAC B.C. Regional Women’s Conference scheduled for Friday-Sunday, September 13 – 15, 2019.*

SIGNATURE: \_\_\_\_\_  
(Signature of applicant) (Date)

**Thank you for completing the application form.**