



Public Service Alliance of Canada
Alliance de la Fonction publique du Canada

2016 PSAC B.C. Regional Women's Conference

“Empowering Each Other – Moving Forward to Move Up”

To: PSAC Locals/Branches in the B.C. Region

APPLICATION DEADLINE:	Friday, August 5, 2016
(apply early – space is limited)	
CONFERENCE DATES:	September 23 - 25, 2016
CONFERENCE LOCATION:	Sheraton Vancouver Airport Hotel 7551 Westminster Highway, Richmond

***** NOTE: There is a different callout and application form for the PSAC National Equity Conference (PSAC National Women's Conference) being held in March 2017*****

This Registration Package includes:

- Introduction/Callout Letter
- Application Form: **Please complete all sections**

We are pleased to be providing you this Registration Package for the **2016 PSAC B.C. Regional Women's Conference**, which will be held Friday, September 23 to Sunday, September 25, 2016 at the Sheraton Vancouver Airport Hotel, in Richmond, B.C.

We encourage you to personally inform PSAC Sisters in your area to ensure they are made aware of this conference. Bulletin boards may not always be accessible and additional outreach is important.

This registration package is available upon request in alternative formats through the PSAC Regional Office by contacting us at 604-430-5631 or toll-free in B.C. 1-800-663-1655.

CONFERENCE OBJECTIVES

The objectives of the 2016 PSAC B.C. Regional Women's Conference are to:

- To broaden the base of activists and build representative women's committees, including reaching out to women who belong to the diverse equity seeking groups and to younger members;

- To develop a coordinated action plan dealing with local, regional and national priorities on women's issues;
- To discuss and develop strategies to better help protect and support our sisters who are victims of domestic violence, building on the outcomes of the Women's Forum on Domestic Violence;
- To play a key role to sustain and advance the PSAC Pan-Canadian campaign on Child care

PSAC B.C. Region sisters will gather and have the opportunity to strengthen the PSAC Women's Program at the regional level under the theme "**Empowering Each Other – Moving Forward to Move Up**". By reaching out, creating stronger connections and empowering each other collectively, we build our regional women's committees, generate and rejuvenate activists and mobilize to create social change.

Workshops are currently being developed that will educate participants on strategies to better protect and support sisters who are victims of domestic violence and the impact of domestic violence in our workplaces; and to identify the union's role in advancing the PSAC Pan-Canadian campaign on childcare.

As domestic violence is a major topic at the conference, the PSAC is committed to maintaining a safe space for all participants. Support workers will be on hand in case Sisters are triggered by the topics discussed.

CONFERENCE INFORMATION

The conference will **begin on Friday, September 23 at 6:00 pm** (with registration from 5:00 – 6:00 pm). A light supper will be provided that evening (from 6:00 – 6:45 p.m.) followed by an interactive presentation on Women in Labour History from 6:45 – 8:30 p.m. **All participants are required to attend the Friday evening event.**

Registration will begin again on Saturday morning from 8:00 – 8:30 a.m. and the opening of the conference will be at 8:30 a.m. The conference will conclude on **Sunday, September 25 at 12:00 p.m. (noon)**. Those members in travel status for this conference, as per the PSAC Travel Policy, will travel to Vancouver on Friday, and depart after 3:00 p.m. on Sunday, September 25.

This conference is fully funded for delegates, and there is no registration fee.

During the conference, and at all events associated with the conference, the PSAC Anti-Harassment, Smoke-free Environment and Scent-free Environment policies will be in effect. Please refrain from using scented products of any type.

SELECTION OF DELEGATES

If you are selected as a delegate to this conference, you will be advised by email and/or telephone. **It is important that you provide contact information that you will have access to during the month of August 2016.**

FUNDING FOR DELEGATES

All selected delegates will be reimbursed loss of salary for the days that they are normally scheduled to work during the conference.

Delegates from **Vancouver Island, the Interior, Okanagan, North and for all other locations including Abbotsford and east of Abbotsford**, will be considered in travel status which means the following costs will be covered:

- travel costs, including ground transportation (please use the complimentary airport shuttle);
- hotel accommodation costs at the Sheraton Vancouver Airport Hotel;
- per diem for meals (except those provided);
- incidental costs;
- parking is complimentary.

All other delegates will be considered **to not be in travel status** and will be reimbursed as follows:

- For Friday evening, they will be reimbursed for transportation to and from the venue (e.g. kilometric rate or transit), (Note: Dinner will be provided and parking is complimentary).
- For the Saturday and Sunday they will be entitled to claim a \$50 per day allowance.

DEADLINE TO APPLY IS:

FRIDAY, AUGUST 5, 2016

Apply early – space is limited

For further information or assistance:

- Call the PSAC Vancouver Regional Office at 604-430-5631 or toll-free in B.C. at 1-800-663-1655. If after hours, leave a message and someone will get back to you.

We look forward to the upcoming PSAC B.C. Regional Women's conference.

Please consult the PSAC B.C. Region website www.psacbc.com periodically as information will be posted as soon as it becomes available.

Thank you for your cooperation and support.

In Solidarity,



Bob Jackson
REVP for B.C.



Virginia Vaillancourt
B.C. Regional Council
Women's Coordinator

Cc: B.C. Regional Council, Regional Committees, and Area Councils



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APPLICATION FORM

2016 PSAC B.C. REGIONAL WOMEN'S CONFERENCE

“EMPOWERING EACH OTHER – MOVING FORWARD TO MOVE UP”

APPLICATION DEADLINE: Friday, August 5, 2016

(Apply Early – Space is limited)

CONFERENCE DATES: September 23 - 25, 2016

You may complete the registration form:

- **on-line** on the PSAC B.C. Regional website www.psacbc.com.
(Please note: When applying on-line, you will receive a confirmation email that your application form has been received successfully. This does not guarantee your seat at the Conference. You will be notified under separate cover once delegates/observers are selected.)
- **by fax** at 604-430-0451.
- **by regular mail at:**

Attn: B.C. Regional Women's Conference Organizing Committee
c/o PSAC Vancouver Regional Office
#200-5238 Joyce Street
Vancouver, BC V5R 6C9

APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED.

If you are mailing your application, ensure that it is sent well in advance of the deadline.

- If you have any questions with respect to the application form or the Conference, call 604-430-5631 or toll-free in B.C. at 1-800-663-1655.
If necessary, please leave a message and someone will respond to your inquiry.

***** NOTE: There is a different callout and application form for the PSAC National Equity Conference (PSAC National Women's Conference) being held in March 2017*****



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APPLICATION FORM

2016 PSAC B.C. REGIONAL WOMEN'S CONFERENCE

“EMPOWERING EACH OTHER – MOVING FORWARD TO MOVE UP”

Please ensure that you answer all the questions on the registration form to avoid any delay in processing your application.

This Conference is open to PSAC B.C. members who self-identify as a woman.

PERSONAL INFORMATION

Last name: _____

First name: _____

Street address: _____

City: _____

Postal code: _____

Work phone: _____

Home phone: _____

Other phone: _____

Fax: _____

Preferred Email: _____

Other email: _____

PSAC Membership #: _____

Local number: _____

Component or
Directly Chartered Local:

- AGR
- CEIU
- CIU
- GSU
- NHU
- NRU
- UCTE
- UEW

- UNDE
- UNE
- UPCE
- USGE
- UTE
- UVAE

DCL

Please specify:

PARTICIPANT PROFILE

- 1) This is my first PSAC Conference.
- 2) Have you ever attended a PSAC Regional Women’s Conference?
YES NO IF YES, WHAT YEAR? _____
- 3) Have you ever attended a PSAC National Women’s Conference?
YES NO IF YES, WHAT YEAR? _____
- 4) Are you currently a member of a PSAC Regional Women’s Committee?
If yes, please circle.

Vancouver Prince George Okanagan Victoria

5) Please list PSAC Education courses you have attended.

6) Please list your involvement with any other Union activities or community groups that actively work on women’s issues.

7) How will you use the knowledge and experience that you gain at the conference to participate in and support the work of the Regional Women’s Committees? (approximately 150 words, you may use another page if needed)

EQUITY GROUP SELF-IDENTIFICATION

PSAC members who belong to the following groups are invited to Self-Identify. This information is voluntary and kept confidential and will be used for the purposes of supporting our equity initiatives and programs. Please check all that apply. Identifying as a woman is required for participation at the Conference.

- Person with a Disability
- Indigenous Person (First Nations, Métis, Inuit)
- Racially Visible Person
- Woman
- LGBT (Lesbian, Gay, Bisexual, Transgender)
- Young Worker (35 years of age and under)
- Other, please specify: _____

PSAC Contact Lists

- Please add my name and contact information to one or more of our respective PSAC Equity and other PSAC Regional Committee contact lists.
- Please add my name and contact information to the PSAC B.C. Regional Newsletter distribution list.

The following information will only be used if you are selected as a delegate for the conference.

Please identify if you will **require loss of salary to be covered**. In most cases, a half day will be needed for travel on Friday. If you require Loss of Salary for Saturday or Sunday, please indicate below. (for budget tracking purposes)

- If selected as a delegate, I will require an advance for expenses (including loss of salary) associated with this conference.

I will need approximately: _____

Classification/Step or Hourly Wage: _____

Number of Hours Loss of Salary Required: _____

Which day(s) do you require loss of salary? _____

ACCOMMODATION FOR DISABILITIES

The PSAC Accommodation Policy for delegates at PSAC Conferences strives to ensure that conferences are barrier-free for **members with disabilities**. Once selected, members may be required to further specify their accommodation needs in order to facilitate their participation at these conferences.

I am a member with a disability and require accommodation.

What are the functional limitations arising from your disability? (You are not obliged to disclose your diagnosis, only your functional limitations.)

I require that the PSAC arrange for a personal care attendant to assist me in order for me to fully participate at the Conference.

I require documentation in alternative media.

I require sound amplification.

I require sign language interpretation.

I require an oral interpretation.

I require that the PSAC arrange for a Reader (for a person with a visually related disability) to assist me in order for me to fully participate at the Conference.

I will be using animal assistance (i.e. guide dog) at the Conference.

You may be required to provide relevant medical documentation that will assist us to respond to your request.

This information will not be disclosed except where necessary to respond to your request for accommodation.

SPECIAL DIETARY REQUIREMENTS OR ALLERGIES

I have dietary requirements or allergies that the PSAC should be aware of.

Please specify:

RECOMMENDATION

*** All applications must be signed by the participant and must also be recommended by a Local/Branch President/Executive member or Chairperson of the Committee that they are representing.**

APPLICANT:

With this application I agree that, if selected, I will attend and participate in all sessions of the PSAC B.C. Regional Women’s Conference September 23 – 25, 2016.

SIGNATURE: _____
(Signature of applicant) (Date)

RECOMMENDATION:

Please obtain a signature from your Local/Branch President/Executive member or from your PSAC Regional Women’s Committee Executive or attach the email showing the recommendation.

I recommend the above member to attend the PSAC B.C. Regional Women’s Conference September 23 – 25, 2016.

SIGNATURE: _____
(Signature of Local President/Chairperson) (Date)

PRINT NAME: _____

OR see attached email: _____

Please indicate whether you are a Local/Branch President/Executive Member or Executive Member of a PSAC Regional Women’s Committee:

Thank you for completing the application form.