



PSAC B.C. 7th Regional Triennial Convention

June 16-18, 2017 in Vancouver, B.C.

IMPORTANT DATES FOR CONVENTION OBSERVERS

Please read enclosed guidelines carefully

Convention Start Date	Friday, June 16 at 9:30 AM
Convention End Date	Sunday, June 18 at 3:00 PM
Convention Location	The Fairmont Hotel Vancouver 900 West Georgia Street Vancouver, B.C. V6C 2W6
Registration Information	WHERE: Fairmont Hotel Vancouver Conference Floor WHEN: Thursday, June 15, 2017 5:30 PM to 9:00 PM Friday, June 16, 2017 7:00 AM to 9:30 AM
Hotel Reservation	Observers requiring accommodations during Convention are asked to make arrangements through the REVP Office by contacting Kristin Schnider via e-mail at SchnidK@psac-afpc.com Requests for reservations must be received by May 10, 2017 . Please note: observers will be responsible for all costs associated with their stay at the Fairmont Hotel Vancouver.

Guidelines for Observers to the

7th PSAC B.C. Regional Triennial Convention

June 16 to June 18, 2017

REGISTRATION FEE

All Observers are required to submit the \$200 registration fee for the B.C. Regional Triennial Convention.

Cheques are to be made payable to **PSAC B.C.** and can be mailed to: 302 - 5238 Joyce Street, Vancouver, B.C. V5R 6C9, attention Kristin Schnider. Please be sure to include the observer's name in memo line of the cheque. Registration fees must be submitted no later than **Friday, May 12, 2017**. There will be no refund of registration fees after June 12, 2017.

REGISTRATION AT THE PSAC B.C. REGIONAL CONVENTION

Registration will take place on the Conference Floor of the Fairmont Hotel Vancouver near the elevators. Just look for the PSAC Registration Desk located on this level, which will be opened for registration at the following times:

Thursday, June 15, 2017: 5:30 PM to 9:00 PM

Friday, June 16, 2017: 7:00 AM to 9:30 AM

HOTEL ACCOMMODATION

Observers requiring accommodations at the Fairmont Hotel Vancouver during Convention are asked to make their arrangements through the REVP Office. This will ensure that they receive the special rate negotiated with the hotel.

Please provide your arrival and departure dates to Kristin Schnider via email at SchnidK@psac-afpc.com along with any special instructions for the hotel. **Requests for reservations must be received by Wednesday, May 10, 2017.**

Please note: observers will be responsible for all charges relating to their stay.

All hotel guests will be required to check-in using a **credit card or cash deposit** to cover charges. **If you do not have a credit card, please advise contact Kristin Schnider with your reservation request.**

SALARY AND EXPENSES

Observers are not eligible for any loss of salary compensation or expense reimbursement from the PSAC B.C.

TRAVELING TO CONVENTION BY PRIVATE VEHICLE

We strongly encourage all delegates residing within the Metro Vancouver Area to take Transit to Convention where possible. The hotel is close to both the Burrard and Vancouver City Centre SkyTrain stations. For schedule information and to plan your transit travel, please visit the Translink website at <http://tripplanning.translink.ca/>

Observers traveling to Convention by private vehicle are advised that the current parking rate at the Fairmont Hotel Vancouver is \$55 per night, which provides in-and-out privileges.

There are other pay parking lots in the vicinity of the hotel as well that may be viable alternatives.

Street parking is available; however, it has a two-hour maximum and is metered from 9:00 AM to 10:00 PM seven days a week.

IN CASE OF EMERGENCY CONTACT

All Convention delegates, observers and guests will be required to provide the name and contact phone number for an emergency contact person with their registration. Please include your relationship to this individual as well. This information will only be used in the event of an emergency where we need to contact someone for you.

DISABILITIES-RELATED ACCOMMODATION

If you requested any accommodation for a disability on your registration form which requires a follow-up, please contact Kristin Schnider at 604-430-0191 or by e-mail at SchnidK@psac-afpc.com to discuss this further.

SCENT FREE/SMOKE FREE EVENT

In consideration for the health of our Sisters and Brothers who may suffer from environmental disabilities, and with the goal of eliminating a contaminant from the air, the PSAC requests that all participants attending the Conference **refrain** from using scented products. These include scented perfumes, colognes, lotions, hairsprays, shampoos, deodorants, and other products promoted by the fragrance industry.