

**PSAC Okanagan Human Rights Committee
October 19th, 2014**

AGENDA

1. Finances
 - 1.1 Financial Statement
 - 1.2 Budget
 - 1.3 Donations
 - 1.4 Funds
2. Past actions / Old business
3. 2014 / 2015 Action Plan
4. Other business
5. Next meeting

**PSAC Okanagan Human Rights Committee
October 19th, 2014**

MINUTES

Participants:
Carolyn McGillivray
Linda Woods
Kelly Megyesi
Maria-Luiza Romano

1. Finances

1.1 Financial statement

No financial statement released during the meeting.

Account balance as of September 30, 2014 is \$1,234.99

Action: Annette will forward the Financial statement to be attached to this minutes.

1.2 Budget

Motion for the breakfast to be covered by HR funds moved by Kelly/ seconded by Maria-Luiza.
All in favour.

Action: A cheque will be issued to Maria-Luiza to cover the expenses incurred by the group during the meeting and initially paid by Maria-Luiza.

1.3 Donations

Motion to donate up to \$200.00 to UN Refugee Agency (UNHCR) moved by Maria-Luiza/
seconded by Carolyn.

All in favour.

Action: Maria-Luiza to make the donation and be reimbursed by the Human Rights Committee

Motion to donate up to \$200.00 locally moved by Kelly / seconded by Linda.

All in favour.

Action: All members to submit names of local institutions for the recipient to be chosen.

1.4 Funds

Discussion on the when the second installment will be sent to the Okanagan HRC.

Action: ML to request a conference call w/ Bob Jackson and the Okanagan Human Rights Committee to discuss Funding for the Human Rights Committees, to receive update on National and BC Region, PSAC plans to move forward on Human Rights, Human Rights priorities for BC Region.

2. Past actions

Maria-Luiza tried to contact the company which is making the documentary **Migrant Dreams** (by director Min Sook Lee), about Mexican women who come to Canada as workers. No answer on the status and date for the release of the documentary.

3. 2014 / 2015 Action Plan: Building Communities

Discussion on barriers the Okanagan Human Rights Committee faced in developing and implementing an Action Plan in 2014. The biggest challenge was the changes on the allocation of funds, which have curtailed our ability to count on funds to organize events.

The Okanagan Human Rights Committee decided on a follow up activity to our event of March 2013, the Building Communities event. For that, a calendar of activities was set up as follows:

Mid-January: Contact with Deborah Lytman to develop the workshop

March: event (actual date to be decided with Deborah).

Other activities initially identified include:

- identify PSAC members who are actively involved with the Metro Vancouver Alliance: Carolyn.
- define the plan as the follow up of the event in Vernon in 2012: Kelly and Maria-Luiza
- identify partners (groups/area: Kelowna, Penticton, Vernon): all
- a day session with Deborah Lytman & identified partners: all

4. Other business

4.1 Hospitality Suites

Discussion on how to make Hospitality rooms in meetings, conferences and convention to be more inclusive, in a way that every member feels welcome. Committee will make itself available to all other organizing committees to help organizing activities.

4.2 CCOSH webinar on Mental Health

A free webinar to help raising awareness on Mental Health issues at work places

Action: Carolyn and ML registered to attend at work.

5. Next meeting

Date, time and location for the next meeting to be announced on a later date.

ITEM	ACTION	STATUS
1.1	Annette to forward Financial statement to be attached to minutes	Complete
1.2	A cheque to be issued to Maria-Luiza to cover the expenses incurred by the group	Complete
1.3	Maria-Luiza to make donation to UN Refugee Agency and to be reimbursed by the Human Rights Committee	Complete
1.3	Committee members to present name(s) of Local Institution(s) to receive funds	

ITEM	ACTION	STATUS
1.4	ML to request a conference call w/ Bob Jackson and the Okanagan HRC to discuss Funding for the Human Rights Committees, to receive update on National and BC Region, PSAC plans to move forward on Human Rights, Human Rights priorities for BC Region.	Complete Meeting scheduled for Monday November 2, 2014
4.2	Carolyn and ML registered to attend at work.	Complete

ANNEX 1



PSAC OKANAGAN HUMAN RIGHTS COMMITTEE TERMS OF REFERENCE

Statement of Principles

To promote awareness of equity and human rights issues by providing resources, information and hosting events & educational opportunities.

Structure

This Committee shall consist of equal representation by PSAC Okanagan activist. Each participating activist will be asked to a) contribute to chairing, finance, secretary, and regional office liaison and b) take lead on one project per year. If the committee becomes quite large the structure can be revisited to ensure optimum functionality. This structure was carefully chosen to ensure equal voice and balanced contribution.

Membership

Membership in the PSAC Okanagan Human Rights Committee is open to all PSAC members of any component represented in the Okanagan. Activism is the centre stone of the committee and all members are encouraged to be part of this grass-roots, community based, union committee.

Meetings

The committee will meet at a minimum four times per year. The Committee shall meet in-person min once per year. Balance of meetings may be held via tel/video conference.

Funding

The PSAC Okanagan Human Rights Committee will receive funds from PSAC on an annual basis. The amount is allocated to the BC Region and split between Human Rights Committees in BC. The committee will meet the requirements to remain in good standing.

Activities

Can include but are not limited to ...

- Educate & lobby PSAC members to support PSAC Okanagan HR Committee activities
- Provide Leadership, information and advice to members on Human Rights issues.
- Participate in Human Rights education courses.
- Promote PSAC courses, conference and regional human rights initiatives
- Seek nomination as delegates or observers to the PSAC Equity Conferences...

- Lobby government at all levels on Diversity / Human Rights issues affecting PSAC members and our communities.
- Increase family, member, community awareness of human rights issues.
- Be a strong voice for Human Rights.

Updated January 2014

Action Items

Item	Action	Responsibility	Status
1.1 Financial Statement	Financial Statement and books audited by two people other than members of the Committee.	Annette	Complete
1.2 Budget	Contact REVP Office asking for date for remittance of the money to the Committee.	Maria-Luiza	Contact Kristin
2. PSAC Triennial Convention	Ask the rationale for: Why observers pays as delegates Observers entitlements	Maria-Luiza	Complete
2.1 Donation to the Silent Auction	Contact Plan Canada Order products online (Donor ID: 2400015)	Maria-Luiza	Complete
4. Migrant Dreams	Contact documentary website asking about releasing date(s)	Maria-Luiza	Carried over
5. Ouch Program	Review package and report back	Carolyn	Complete