

NRWC MEETING MINUTES FOR January 21, 2014

In attendance: Parveen Deepak, Tracy Arrowsmith, Collette Green, Kim Koch & Valerie Stewart and guest Bob Jackson

Discussed that we need to vote on an alternate for the Regional Women's Convention is April 2014.

Parveen nominated Valerie Stewart for the Alternate Collette 2nd it.

Tracey discussed financials – she indicated there were still some outstanding cheques that needed to be cashed.

Parveen advised that the cheques have been cashed

The balance on the account as of today is \$2065.52

Tracy advised she used the previous years proposed budget to follow. She indicated she made a couple adjustments.

We discussed that a new Treasurer is required for our committee as Tracey was just covering in the interim.

Valerie Stewart volunteered to be the Treasurer.

Discussed the \$200.00 required to cover the registration fee for the delegate to attend the Regional Women's Convention in April. The Convention does not cover wages for the delegate(s) to attend.

We all voted in favor for \$200.00 to go to the delegate to attend.

If Parveen is unable to attend the convention the money will be available for the alternate to attend.

Discussed the training budget for the new executive.

Christine to send the templates. She indicated it was pretty much self-explanatory. Need to go through the material to determine what's needed and or required.

Parveen to contact other Committee's to establish Terms of Reference.

Parveen to follow up with Patrick Bragg for the by-laws.

Discussed International Women's day – We will be purchasing 15 tickets for International Women's day.

Discussed a tentative date for the AGM. We left the date as March 8, 2014 for now. Parveen to check into having AGM on February 15 as opposed to March 8, 2014.

Meeting adjourned.