

Northeast Regional Women's Committee Meeting Minutes – AGM

Place: HEU Hall - 1197 3rd Avenue, Prince George, BC

Date: Feb 27, 2019 **Called to order:** 5:20pm by Tracy Arrowsmith

In attendance: Tracy Arrowsmith, Joyce Lawson, Sherel Sandhu, Pat Cummins, Marina Jamieson, Sandra Erickson

Via telephone conference: Monica Urritia (PSAC)

Regrets: Myrna Colley, Ceoral Andrist, Tiffany Hobbins (leave)

Opening remarks by Tracy Arrowsmith

First order of business is:

Review of 2018 AGM Minutes – Sandra and Pat accept 2018 AGM minutes

Second on business to be discussed:

Joyce and Tracy provided financials for Period of January 1 to December 31, 2018

- Budget
- Financial Report

Joyce presented financials for January 1 to December 31, 2019

- Budget
- Financial Report
- Moved to accept budget 2019 by Pat and Marina
- Moved to accept Financials 2019 by Pat and Marina

Third business is Elections for 2019

Nomination for Tracy Arrowsmith for Chair by Marina Jamieson

- Seconded by Pat Cummins
- Tracy accepts position
- Declared Chair by acclamation

Nomination for Joyce Lawson for Treasurer by Sherel Sandhu

- Seconded by Sandra Erickson
- Joyce accepts
- Declared Treasurer by acclamation

Nomination for Sherel Sandhu for Secretary by Tracy Arrowsmith

- Seconded by Joyce Lawson
- Sherel accepts
- Declared Secretary by acclamation

****Old Business** Wrap up on Care Kits distributed Dec/18

- Thank you to everyone for their time and effort in this annual charity event
- Tracy has prepared thank you letters
- 60 care kits were prepared along with NERWC purchasing items such as diapers, wipes, women's underwear etc
- Ensure we talk up our cause at the Field call Officers Meetings and let all employees know to save toiletries (basket is on 4th Floor Collections Dept)
- Approach business and Dentists now rather than closer to Xmas. Start looking for sale items and purchase throughout the year.

Fourth business on Agenda to be discussed is the 2019 Planning

1. International Women's Day Breakfast – March 2, 2019 -10 tickets have been purchased.
 - Pat will purchase \$100 G/C for door prize – Sherel motions, Marina seconds.
2. 2019 Care Kits
 - Budget for 90 care kits this year
 - Request donations earlier this year, donation letter have been emailed by Tracy
 - Review of recipient charities (Elizabeth Fry, AWAC, any others?)
 - Speak to a co-worker who is in process of moving
3. Junk in the trunk – May 11, 2019
 - Reserved under Pat Cummins
 - \$15 plus taxes this year
 - 7:30am set up, 1pm take down
 - Contact REAPS if we can sell water, donuts donated by Pastry Chef
4. RWC upcoming Conference in Sept/19 in Lower Mainland
 - Request for revenue
 - Looking for members to volunteer on the Organizing and Resolutions committees
 - members please review PSAC website (under BC Education) for upcoming courses to register for in 2019, highly encourage members to take courses that come to PG
 - Work on resolutions
 - National Women's conference to be held in April 2020

Dates: **April 3rd, June 5th, September 11th, November 6th, December 1 (December 1 is to put the kits together and Dinner) – Sherel has paid in advance, only keys need to be picked up**

Meeting adjourned at 6:40pm and next meeting scheduled for April 3th at 5:15pm HEU office building

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