**Proposed changes to the Vancouver and District Area Council By-Laws (for discussion)**

Current language was last adopted and amended on October 30, 2013.

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| **Current language** | **Proposed language (change in bold).** | **Rationale** |
| BC | **B.C.** | Housekeeping, change throughout the document as needed. |
| Section 5: MeetingsSub-Section 1The Area Council shall hold at least four (4) meetings a year. One such meeting shall be the Annual General Meeting, at which time officers shall be elected and financial and activity reports presented. The AGM shall normally be held in October. | Section 5: MeetingsSub-Section 1The Area Council shall hold at least four (4) meetings a year. One such meeting shall be the Annual General Meeting, at which time officers shall be elected and financial and activity reports presented. The AGM shall normally be held in **January**. | Change of fiscal year to January-December. |
| Section 6: OfficersSub-Section 2 (last paragraph)In order for a delegate to be eligible to vote for convention delegates their affiliated body must have sent delegates to at least fifty percent (50%) of the Area Council meetings one year prior to the Annual General Meeting. | Move entire paragraph to**Section 5: Meetings****Sub-Section 3****In order for a delegate to be eligible to vote for convention delegates their affiliated body must have sent delegates to at least fifty percent (50%) of the Area Council meetings one year prior to the Annual General Meeting.**Then re-order the next Sub-Sections to become **Sub-Section 4, 5, 6**. | Existing paragraph speaks to electing delegates to convention. Both the PSAC National Triennial and B.C. Regional Convention are discussed under Section 5: Meetings. This paragraph seems more appropriate under Section 5. |
| Section 6: OfficersSub-Section 3Secretary(f) The Secretary shall have available and read at regular meetings copies of all correspondence of interest received or dispatched since the previous general meeting for perusal by the members. | Section 6: OfficersSub-Section 3Secretary(f) The Secretary shall have available and **ready** at regular meetings copies of all correspondence of interest received or dispatched since the previous general meeting for perusal by the members. | Typo from original template provided by the PSAC. |
| Section 6: OfficersSub-Section 3Treasurer:(a)The Treasurer shall receive all monies and ensure that they are properly recorded and deposited in a registered Credit Union, or as directed by the Area Council, to the credit of the Vancouver and District Area Council of the Public Service Alliance of Canada. | Section 6: OfficersSub-Section 3Treasurer:(a)The Treasurer shall receive all monies and ensure that they are properly recorded and deposited in a registered Credit Union **or a unionized financial institution**, or as directed by the Area Council, to the credit of the Vancouver and District Area Council**, (delete** “**of the”**) Public Service Alliance of Canada. | To create consistency between this and Section 8, Sub-Section 2, first paragraph. |
| Section 8: FinancesSub-Section 1The fiscal year of the Area Council shall be 1st of October to the 30th of September. The annual budget and financial statements will be presented at the AGM. A supplementary budget may be submitted by the executive committee should it be necessary during the year. | Section 8: FinancesSub-Section 1The fiscal year of the Area Council shall be 1st of **January** to the **31st of December**. The annual budget and financial statements will be presented at the AGM. A supplementary budget may be submitted by the executive committee should it be necessary during the year. | Change of fiscal year to January-December. |
| Section 8: FinancesSub-Section 2Funds of the Area Council shall be held, preferably in a Credit Union or a unionized financial institution, in the name of the Vancouver and District Area Council, Public Service Alliance of Canada. The President, 1st Vice-President, Secretary and Treasurer shall be signing authorities for the Area Council. The signatures of two signing officers shall be required for all cheques and withdrawals, one of which must be the Treasurer. | Section 8: FinancesSub-Section 2Funds of the Area Council shall be held **(delete comma and “preferably”)** in a Credit Union or a unionized financial institution, **or as directed by the Area Council,** in the name of the Vancouver and District Area Council, Public Service Alliance of Canada. The President, 1st Vice-President, Secretary and Treasurer shall be signing authorities for the Area Council. The signatures of two signing officers shall be required for all cheques and withdrawals, one of which must be the Treasurer. | To create consistency between this and Section 6, Sub-Section 3, Treasurer, (a). |